

# NEWBURGH COMMUNITY POOL APPLICATION FOR EMPLOYMENT

The Town does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an application from consideration for employment on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability or any other protected status under applicable federal, state or local law.

Date \_\_\_\_\_ Position(s) applied for \_\_\_\_\_ Social Security No \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Date of Birth \_\_\_\_\_

Check areas of certification:

\_\_\_\_\_ Lifeguarding \_\_\_\_\_ First Aid \_\_\_\_\_ CPR (renewed annually) \_\_\_\_\_ WSI Certified

\_\_\_\_\_ Other(s) \_\_\_\_\_

If you are under 18 years of age, can you provide required proof of your eligibility to work? \_\_\_\_\_

Are you legally eligible for employment in this country? \_\_\_\_\_

Answering "yes" to either of the following questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Have you ever been arrested for or convicted of a crime that has not been expunged by a court? Yes No

If yes, please provide date(s) and details: \_\_\_\_\_

Have you ever filed an application with us before? Yes No If yes, give date(s) \_\_\_\_\_

Have you ever been employed with us before? Yes No If yes, give date(s) \_\_\_\_\_

Are you currently employed? Yes No If yes, where? \_\_\_\_\_

May we contact your present employer? Yes No Please provide phone number and name of supervisor:

On what date would you be available for work? \_\_\_\_\_ Are you available to work weekends? Yes No

Are you available to work holidays? Yes No How many hours per week will you be available to work? \_\_\_\_\_

Do you know of any dates you will not be able to work? \_\_\_\_\_

Previous guard and swim instructor experience:

Name of facility	Dates	Duties
_____	_____	_____
_____	_____	_____
_____	_____	_____

References (not relatives) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Applicant Statement

I understand that the employer follows an “employment at will” policy, in that I or the employer may terminate my employment at any time, or for any reason consistent with applicable state or federal law; this “employment at will” policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by the chief operating officer of this organization. I understand that this application is not a contract of employment. I understand that federal law prohibits the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof will result in denial of employment.

I understand that the employer will thoroughly investigate my work and personal history and verify all data given on this application, on related papers and in interviews. I authorize all individuals, schools and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing this information.

I understand that the employer requires a pre-employment drug and alcohol screen test.

I certify that I am at least fifteen (15) years of age.

I certify that all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

Signature \_\_\_\_\_ Date \_\_\_\_\_

You may mail your completed application to:  
Town of Newburgh, P.O. Box 6, Newburgh, IN 47629