

Town of Newburgh
Parks Board
Minutes May 4, 2017

Members Present:

Mary Ann Wilsbacher, Wanda Kavanaugh, Kevin Reine & Ron Keller

Administrative Present:

Attorney Raymond Dudlo, Legal; Christy Powell, Town Manager; Andrea Balboni, Administrative Assistant
Leanna Hughes, Council First Vice President

Members & Administrative Absent:

Stacie Krieger, Council Liaison

Advisory Board Members Present:

None

Citizens Present:

None

Minutes:

Ron Keller made a motion to accept the April 2017 minutes.

Wanda Kavanaugh seconded, no discussion and the minutes were approved.

Petitions and Comments from Citizens Present:

None

New Business:

Meeting at Newburgh Community Pool - Discuss work that has been done & work that still needs to be done
All in attendance walked around the Newburgh Community Pool to see the work done by Lowe's Hero Project and the additional work done by Gerald Bowser. Mr. Bowser has painted the front of the building, installed two new wooden fences around unsightly pool equipment, has started to clean and paint the light fixtures in the bath houses, fixed the pergola in the concession area and has started on the new guard chairs. Wanda Kavanaugh stated that the front of the building looks marvelous and everything is really starting to come together. The only issue that Mrs. Kavanaugh addressed was the Guard Room doors. The paint is peeling and cracking and should be repainted before the pool opens.

Andrea Balboni and Christy Powell guided the tour and gave the Parks Board a punch list of what still needs to be done. Mrs. Balboni, Mrs. Powell and Tavi Wydicks will be assisting Gerald in finishing up some painting and paint removal once there is a break in the rainy weather. Mrs. Balboni stated that the Guard Room is next on the list but will tackle that with the help of the guards on the next scheduled work day.

Mary Ann Wilsbacher purchased an umbrella and umbrella pole at Bed Bath and Beyond. All were in agreement that the umbrella looks great and will be a wonderful addition to the pool this year. Ten (10) umbrellas will need to be purchased and Mrs. Wilsbacher stated that if anyone has a 20% Bed Bath and Beyond coupon to bring one in. Mrs. Balboni and Mrs. Powell will call ahead to Bed Bath and Beyond to see what items need be brought in for the purchase to be tax exempt and to let them know that we will be picking up ten (10) umbrellas and poles.

Mary Ann Wilsbacher also stated that Aldi has \$12.00 chairs for around the pool. Mrs. Balboni stated that she will go purchase the chairs soon. Mrs. Wilsbacher stated that the sooner the better, once they are gone they are gone for the season.

Ping Pong Tables

Mary Ann Wilsbacher has talked to Judy Griffen and the two (2) outdoor ping pong tables will be delivered on June 15th, 2017. A discussion was had about where the two (2) picnic tables would go. Christy Powell stated that she and Andrea Balboni will get the dimensions of the tables and go over all the discussed sites. Mrs. Powell will have a list of possible sites for the Park Board before the tables are delivered.

Wanda Kavanaugh stated that she would like to see publicity for the tables. Another discussion was had on if the Town would rent out paddles and balls. Christy Powell stated that she does not want to rent out the paddles and balls. Rentals will be discussed further depending on where the tables will be located.

July = Parks and Recreation Month

Andrea Balboni stated that the National Recreation and Park Association (NRPA) have declared July Park and Recreation Month. During Park and Recreation Month NRPA is challenging everyone to get their play on with their local parks and recreation. NRPA states that for children and adults, play is a vital part of our mental wellbeing, physical health and personal interactions. Mrs. Balboni stated that she has printed off a few ideas but wanted Park Board to think about some fun things that we can do within our parks during July. Mrs. Balboni also stated that she can add events to their website to help promote our activities.

REPORTS:

Town Council Liaison:

No Report.

Pool Report:

- **Family Night Sponsors**

June 2nd -

June 9th – Advance Disposal (Free Admission & Hot Dogs (or burgers) – Trash Truck on Site)

June 16th

June 23rd – No Sponsor (This is the night before HNI Free Pool & Movie Night)

June 30th

July 7th – Commonwealth (First 100 people free & free hotdogs) – Received Check (\$750.00)

July 14th – Fire Night (Newburgh Volunteer Fire Department)

July 21st – No Sponsor (This is the night before HNI Free Pool & Movie Night)

July 28th

August 4th

- **Possible Sponsors – Waiting to Hear Back:**

Five Star Security

Just for Kids Dentistry (Dr. Cook)

Signs By Design

St. Mary's – Bike Safety Night

- **Pool Staff Orientation was Wednesday, May 3rd**

Filled out new hire paperwork, turned in licenses and work permits, went over policies, rules, rotation and expectations. Anyone handling money had to watch a 26 minute video on Internal Controls.

4 Head Guards

14 Life Guards

3 Front Desk

- Lifeguard Suits have been ordered and given to the guards
- Staff Shirts have been ordered – Expected Delivery May 10th
- Puddle Jumpers have come in
- Baby Changing Station has come in – Gerald will install
- Four (4) Guard Umbrellas have been ordered
- Two (2) Children Picnic Tables have been purchased
- Currently get Mulch Prices for Fortress of Fun & Flower Beds
- Pool Staff has Two (2) Scheduled Work Days before the Pool Opens
 - Guard Room
 - Training (Register & Lifeguard Rotations)
 - Water Rescue Training
- Castle Senior Work Day – May 19th
- May 20th – Front Desk of Pool Open from 10am – 5pm
 - Purchase Family Passes, Punch Passes, Sign up for Swim Lessons, Pool Rental & Shelter Rental
 - Head Guards & Front Desk will be put on a Schedule that Day – Actual Training before the Pool Opens
- Umbrella Stands have been Purchased
- Mary Ann Found Umbrellas at Bed Bath & Beyond to Possibly Purchase
- Pool Signs have been ordered

Fundraising Committee:

Mary Ann Wilsbacher asked how the Parks Pal brochure is coming along. Andrea Balboni stated that she has been focused on the pool. Mrs. Wilsbacher stated that if we could have the brochure done by next weekend they could be handed out at the Rivertown Trail 5K. Kevin Reine stated that they could even put them in the race packets. Race packets will be put together on Thursday, May 11th. Mrs. Balboni stated that she will work on the brochure Friday, May 5th and try to have a final version for approval.

Mrs. Balboni asked Raymond Dudlo if Parks Board was 501c3. Mrs. Balboni discussed that if we are, we would be able to grill out at more events. A discussion was had on if the Parks Board was a 501c3 and Christy Powell will contact Chris Wischer and possibly Cynthia Burger to see if she remembers anything.

Rivertown Trail:

Christy stated that the Rivertown Trail Committee met last Monday, May 1st and they agreed that they will be hiring a Trail Ranger. The Trail Ranger will work about twenty (20) hours per week and will be a face on the trail, someone to enforce the rules and be in contact with the Police Department. Christy Powell, Chris Wischer and Leanna Hughes will be working on a job description for the Trail Ranger.

Mary Ann Wilsbacher stated they also have been discussing the Adopt-A-Spot program for the trail. The Water Street Trail Head has been adopted by the Boy Scouts.

Rivertown Trail 5K:

- Kevin Reine stated they will be creating race packets on Thursday, May 11th.
- Christy Powell and Scott Bosma have already discussed the needs of the race committee and what the Town can provide.
- Next Thursday the Rivertown Trail 5K will be on ‘Midday with Mike’ to discuss the race.

Master Plan:

Andrea Balboni stated that she is still getting surveys in and will start to tally them up.

PARK AREA REPORTS

Lou Dennis:

A discussion was had on the drainage at Lou Dennis Park and the work that has been done. Christy Powell stated that she and Dave still have meetings set up to look at the ongoing issues. Ron Keller stated that in the middle of Fortress of Fun is a huge puddle of water. Andrea Balboni stated that she has been calling around for mulch prices and that the Castle Seniors will be spreading mulch on May 19th.

Old Lock and Dam Park:

Kevin Reine stated that the water is still high but after this weekend it should start to go down. Mr. Reine stated we are still a month out from putting in the docks.

Lockmaster Cottages:

Kevin Reine did not have anything to report. He stated that he has not had a chance to go up to see if any repairs have been completed and Christy Powell stated that she has not pulled Gerald off of the pool so they might not have been.

Leanna Hughes stated that in the late summer of this year the cottages will be getting a green historic marker. She stated that there will be one (1) marker for both houses and would like the Parks Board to think about where that marker should go. A discussion was had and the most popular suggestion was on pole at the top of the steps in-between the two houses.

Indian Hill Overlook Park (IHOP):

Wanda Kavanaugh asked about the status of the water line stating that people are upset with the bathrooms not being open. Christy Powell explained the situation and is working on getting them installed.

Unfinished Business:

None.

Announcements:

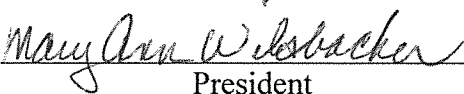
Andrea Balboni gave the Park Board members her new work cell number. She stated if they have any issues with any of the parks to take a photo and text or email her.

Discussion:

Kevin Reine made a motion to adjourn.

Mary Ann Wilsbacher seconded and the motion carried.

Next Meeting will be **June 1, 2017** at 6:00 pm.



President



Recorder