

Town of Newburgh
Parks Board
Minutes March 2, 2017

Members Present:

Mary Ann Wilsbacher, Wanda Kavanaugh, Kevin Reine & Ron Keller

Administrative Present:

Attorney Raymond Dudlo, Legal; Christy Powell, Town Manager; Stacie Krieger, Council Liaison; Andrea Balboni, Administrative Assistant

Members & Administrative Absent:

Matt Timmel

Advisory Board Members Present:

None

Citizens Present:

Amber Kelly
Alyssa Hammel

Minutes:

Wanda Kavanaugh made a motion to accept the February 2, 2017 minutes.
Kevin Reine seconded, no discussion and the minutes were approved.

Petitions and Comments from Citizens Present:

None

New Business:

Approval for Hire of Pool Manager

Christy Powell recommended to the Parks Board that Alyssa Hammel be hired as the Pool Manager for the 2017 pool season. Christy Powell explained her recommendation by citing her credentials on her resume and some of the issues they talked about in her interview.

Mary Ann Wilsbacher made a motion to hire Alyssa Hammel as the Pool Manager for the 2017 pool season.
Wanda Kavanaugh seconded, no discussion, motion was approved.

HNI Pool Rental & Park Use

Amber Kelly from Historic Newburgh, Inc. explained that the family pool party last year was so successful that they would like to do two (2) this summer. Mrs. Kelly requested the following dates for use of the pool and the soccer fields at Lou Dennis Park for the movie nights:

June 24th – Family Pool Party and Movie Night (Secret Life of Pets)
July 22 – Family Pool Party and Movie Night (Inside Out)
August 19 – Movie Night (Cars)
September 16 – Movie Night (School of Rock)

Mrs. Kelly stated they are not asking for a waiver for the pool rental but will pay the agreed amount of \$150.00. Mrs. Kelly stated that Heritage Federal is coming back as a sponsor again this year and the times will be 5:00pm – 7:30pm for the pool party and the movies should start around 8:30pm. Mrs. Kelly also requested that the concession stand not be open during the event. Christy Powell stated that she will talk to Gerald and

Patty Bowser. Raymond Dudlo asked Mrs. Kelly how they are able to serve food without a permit and Mrs. Kelly stated since they are a nonprofit they are able to have thirteen (13) events without having to obtain a permit.

Mary Ann Wilsbacher also mentioned that at some point she and Mrs. Kelly spoke about having a movie play while patrons sat on floats in the pool. Mrs. Kelly stated they have thought about having a "Dive In" movie which could consist of showing a movie on the screen while adults sat on floats. Mrs. Kelly stated due to the rules around such an event, the lights would have to stay on and she is unsure if the movie would be able to be seen. Andrea Balboni told Mrs. Kelly to email her and she could arrange a date and time with Gerald for a run through.

Mary Ann Wilsbacher made a motion to approve HNI pool rental and park use for their movie nights on June 24th, July 22nd, August 19th and September 16th.
Kevin Reine seconded, no discussion, motion approved.

Motion for Pool Rate Changes made via Email

Andrea Balboni explained that during the rate changes the in-town and out of town rates for swim lessons and pool rental were not discussed. Mrs. Balboni was working on getting the Newburgh Newsletter out and wanted to include the pool flyer so an email was sent out on February 10th asking the Board if the swim lesson rate could be changed to \$50.00 and the pool rental rate was \$175.00 (1-50 persons), \$190.00 (50+ persons) and \$50.00 (additional hour). Mary Ann Wilsbacher, Wanda Kavanaugh, Matt Timmel and Kevin Reine approved the changes via email.

Wanda Kavanaugh made a motion to remove the in-town and out of town rate for pool rentals and swim lessons. Swim lessons will be \$50.00 and pool rentals will be \$175.00 (1-50 persons), \$190.00 (50+ persons) and \$50.00 per additional hour.
Mary Ann Wilsbacher seconded, no discussion, motion was approved.

Pool Rules Sign

Andrea Balboni informed the Parks Board that Indiana State code requires the pool rules to be posted inside the shower rooms. Since Mrs. Balboni is going to need to order signs for the shower rooms she thought it would be a good time to discuss the current pool rules sign and make any changes that we need to make. Mrs. Balboni had sent the Parks Board a picture of the current pool rules sign, a list of pool rules she found on the internet and the current Newburgh Community Pool Rules and Guidelines.

A discussion was had on the current rules and guidelines and what needed to be on the pool rules sign.
Raymond Dudlo kept a list of the approved wording of the rules.

Wanda Kavanaugh made a motion to accept the amended pool rules and deep end pool rules that were discussed and to make any grammatical changes that are needed.
Mary Ann Wilsbacher seconded, no discussion, motion approved.

Mrs. Balboni will type up the list for a final review and will then have the signs ordered.

Public Forum Discussion

Christy Powell explained to the Parks Board that the public forum is going to be a non-formal meeting. Mrs. Powell explained there will be four (4) tables for the amphitheater, Rivertown Trail, Parks & Master Plan & Park Pals. Each table will have a dry erase board on an easel to keep track of any information they obtain from the public. Mrs. Powell stated the whole purpose is to get input and for the public to be able to brainstorm with us what they want.

Andrea Balboni stated that she has created sign in sheets for everyone that walks in and will hand people a survey if they have not already received one. Mrs. Balboni stated as far as the Parks Board goes there will be two tables, one for the parks and the Parks Master Plan and one for Park Pals. At the Park/Master Plan table will be a flyer listing all the parks and a short description of each park, the pool flyer and the 45th anniversary pool flyer. Mrs. Balboni has also pulled some questions that were asked at the last Master Plan public forum and focus group to help with getting the input we need from the public. At the Park Pals table will be the mock up Park Pals brochure and all three Park Pals logo printed out to allow the public to vote on which one they like best. Mrs. Balboni stated her hope out of the public forum for the Park Pals is to really see how involved the public wants to be when it comes to the Park Pals. Is Park Pals just going to be a place for people to donate money or do people want to volunteer, be involved, having meetings, get newsletters.

A discussion was had on the Park Pal membership levels and who would control Park Pals. Christy Powell would like the Park Pals to be an extension of the Parks Board a place where money can be drawn from and a pool of volunteers are available. Raymond Dudlo explained there are a variety of ways to structure the organization. Stacie Krieger wants to make sure that if donations are made that the donations are tax deductible.

REPORTS:

Pool Report:

Andrea Balboni stated that the pool opens in 85 days on May 27th. Mrs. Balboni gave the Board a copy of the pool flyer and the anniversary flyer. The lifeguard applications are available; the seasonal job ad has been placed on Indeed.com, on Facebook and sent to the Warrick County Superintendent for approval to be posted at the high schools. Mrs. Balboni stated that Alyssa is hoping to get some interviews done before Spring Break.

Mrs. Balboni stated that since there are only two (2) Park Board meetings before the pool opens she has a list of things she would like the Board to think about:

1. Grand Opening Party / Thank You to Lowe's Hero Project
2. Family Night Sponsors
3. Organizations to help paint and clean

Andrea Balboni stated that the shower rooms will be finished by the end of March according to Lowe's. Gerald Bowser is fixing the guard chairs, going through the tanning beds and removing the ones that are in bad shape along with any of the chairs that are broken. Mr. Bowser is also fixing the shelter over the concession stand.

Christy Powell stated the contract between Patty Bowser and the Town of Newburgh for the concession stand is complete.

Town Council Liaison:

Stacie Krieger stated that Leanna Hughes did mention Park Pals and gave everyone an overview and everyone seemed very excited about it. Mrs. Krieger also mentioned that the River Sweep is June 17th. Mrs. Krieger also let Andrea Balboni know what a wonderful job she did with the Newburgh News of Note newsletter. Raymond Dudlo asked who receives these newsletters and Christy Powell informed him they are mailed to in-town residents and some are also available at Town Hall. Mr. Dudlo suggested having copies at Newburgh restaurants. Mrs. Balboni stated that she will try to add the newsletter to the Facebook page.

Fundraising Committee:

Kevin Reine suggested on the Park Pals brochure to have the Park Board members listed. Andrea Balboni will update the Park Pals brochure.

Mary Ann Wilsbacher asked if the membership should be called "Parks Pals" or "Park Pals". Mrs. Balboni suggested making it something the public decides at the Public Forum.

Andrea Balboni wanted to let the Board know that the Fortress of Fun turns twenty (20) years old in 2018. Mrs. Balboni suggested that everyone starts thinking of some fundraising ideas for the Fortress that we can tie in with the anniversary.

Rivertown Trail:

Christy Powell stated the next meeting is March 6th.

Rivertown Trail 5K:

Kevin Reine stated the last meeting was cancelled. Mr. Reine stated that when Walmart was going to go in the Williams property, they were willing to work with the Rivertown Trail expansion, to ensure the section that ran by the property was safe; now Mr. Mattingly who is putting in a subdivision on that property is giving the same assurance.

PARK AREA REPORTS

Lou Dennis:

Ron Keller stated that last month there were about ten (10) issues and Gerald Bowser has fixed some of them. Mr. Keller asked Christy Powell if Mr. Bowser has received a computer and/or email yet. Mrs. Powell stated they are working on getting him both of those. Mr. Keller also asked Mrs. Powell about the drainage at the park and she informed the Board that they are still working on jetting and unclogging drains. Mrs. Powell stated that one of the pipes has collapsed and the Street Department will be replacing that pipe. A discussion was had about the drainage issues at Lou Dennis Park.

Mr. Keller asked if some of the pool parking signs have been replaced. Christy Powell stated she will check with Mr. Bowser. Mary Ann Wilsbacher also mentioned there was a puddle at the corner of Park Drive and Jefferson Street; Mrs. Balboni stated she will go take a picture of it and send it to the Street Department.

Wanda Kavanaugh stated that she thinks there needs to be a post that stops people from driving through the park to get to the shelter. A discussion was had on what type of posts and Mrs. Powell suggested a bike rack. Mrs. Powell will price bike racks.

Old Lock and Dam Park:

Kevin Reine stated that the water is coming back up and could be awhile before it goes back down.

Lockmaster Cottages:

Christy Powell stated that the signs for the cottages that state the Park is closed at dark have been ordered and are ready to be picked up.

Indian Hill Overlook Park (IHOP):

Wanda Kavanaugh stated that there needs to be another sign on the trail about dog droppings. Christy Powell stated that we need enforcement on the trail and it is something that is being talked about at the Rivertown Trail meetings.

Unfinished Business:

Wanda Kavanaugh stated that the area on the Rivertown Trail in front of the Newburgh marker, needs to be cleared out. Mrs. Kavanaugh stated she does not want the trees removed but just the underbrush. Mrs. Kavanaugh stated that you cannot see the river in the spring and summer while sitting on the benches. Christy Powell stated she will contact the Street Department.

Announcements:

None

Discussion:

Mary Ann Wilsbacher made a motion to adjourn.
Wanda Kavanaugh seconded and the motion carried.

Next Meeting will be **April 6, 2017** at 6:00 pm.

Mary Ann Wilsbacher
President

A. Balboni
Recorder