

Town of Newburgh  
Parks Board  
Minutes February 2, 2017

**Members Present:**

Mary Ann Wilsbacher, Wanda Kavanaugh, Kevin Reine & Ron Keller

**Administrative Present:**

Attorney Raymond Dudlo, Legal; Christy Powell, Town Manager; Stacie Krieger, Council Liaison; Andrea Balboni, Administrative Assistant

**Members & Administrative Absent:**

Matt Timmel

**Advisory Board Members Present:**

Amanda Burkins

**Citizens Present:**

Leanna Hughes

**Minutes:**

Wanda Kavanaugh made a motion to accept the November 2016 minutes.  
Kevin Reine seconded, no discussion and the minutes were approved.

Kevin Reine made a motion to accept the January 2017 minutes.  
Wanda Kavanaugh seconded, no discussion and the minutes were approved.

**Petitions and Comments from Citizens Present:**

None

**New Business:**

*Park Pals Fundraiser*

Leanna Hughes noted that this year she will be chairing the Rivertown Trail Committee. Mrs. Hughes stated that in years past they have relied heavily on the money from the Rivertown Trail 5K to clean and maintain the trail. Mrs. Hughes is looking to increase the revenue for the Rivertown Trail and has come before the Parks Board to see if there are any fundraiser opportunities through Park Pals.

Mrs. Hughes stated that one idea she would like to propose, and Mrs. Hughes noted she has not run this by the committee yet, is an Adopt-a-Spot along the trail. Mrs. Hughes stated that hopefully sections of the trail would be adopted and the trash and weeds would be maintained through the individual(s) and/or companies.

Mrs. Hughes asked if Park Pals was set up as a nonprofit and Raymond Dudlo will look into the parks nonprofit status.

A discussion was had about Park Pals and what the next step should be. Christy Powell suggested setting up a Park Pals Committee. Mary Ann Wilsbacher discussed that she has looked into other parks and what they do for fundraising. Mrs. Wilsbacher will look up the brochures and information she has on other parks fundraiser committees.

Kevin Reine asked that if an individual or company adopted a spot would they just be donating money to have that area maintained or would they actually be doing the work. A discussion was had about both options and it

was suggested that both options would be acceptable. Mrs. Kavanaugh suggested making up a brochure to highlight the needs of the park and the Adopt-a-Spot program.

A discussion was had on who would be on the Park Pals Committee. Mrs. Kavanaugh stated it would be wonderful to have volunteers from the community. Suggestions were given on potential volunteers and calls would be made to them.

#### *HNI Pool Events*

Amber Kelly was not present. No discussion was had on the HNI Pool Events.

#### *Pool Manager Applications & Rate*

Andrea Balboni presented the Parks Board with the four (4) applications that she received for the Newburgh Community Pool Manager position. A discussion was had about all four applications and their qualifications.

A discussion was had on the structure of management at the pool.

Mary Ann Wilsbacher made a motion for the 2017 pool season to have a structure of manager, assistant manager, head guard, lifeguard and front desk staff.

Wanda Kavanaugh seconded the motion.

A continued discussion was had about the structure of management at the pool. After discussion a conclusion on the structure could not be made and the motion was not carried. Mary Ann Wilsbacher suggested when interviewing potential pool managers which structure they would like to see. The discussion of management structure will be discussed at the next meeting.

Mary Ann Wilsbacher made a motion to contact Alyssa Hammel to set up an interview for the Newburgh Community Pool manager position for the 2017 pool season.

Wanda Kavanaugh seconded the motion. No discussion. Motion carried.

Mary Ann Wilsbacher made a motion for the pool manager position to have a pay rate of \$13.00 per hour in the Newburgh Community Pool 2017 pool season.

Kevin Reine seconded the motion. No discussion. Motion carried.

#### *Pool Rates*

Andrea Balboni listed the current pool admission rate based on age of \$2.00, \$3.00 & 5.00. Mrs. Balboni explained she has looked at all the factors of the pool; punch passes, family passes, neighboring pools, family nights and suggested getting rid of the three separate rates and going for a single admission rate. Mrs. Balboni suggested a single rate of \$3.00. Christy Powell stated that the new rate would also help with tracking admissions. Mrs. Balboni and Mrs. Powell explained how they want to make sure going forward we have accurate data on daily admissions, family passes used and punch passes used so they can look at what is working and what is not working. A discussion was had on ways to track daily admissions. Raymond Dudlo suggested if we use a sign in tracking sheet to also have a space were people can submit their email addresses.

Wanda Kavanaugh made a motion to set the pool rate for the 2017 season at \$3.00 per person with children under three (3) being free.

Mary Ann Wilsbacher seconded the motion. No discussion. Motion carried.

Andrea Balboni stated a decision needs to be made on the price of admission for Family Nights. Andrea Balboni suggested \$2.00 per person on Family Nights between the hours of 4:00pm and 7:00pm. Christy Powell also stated that some of the sponsors could also cover these costs.

Wanda Kavanaugh made a motion to make the admission for Family Night be \$2.00 per person.

Ron Keller seconded. No discussion. Motion carried.

A discussion was then had about food and Family Nights and if having a sponsor bring in food would affect Gerald. Mrs. Balboni stated that she has talked a little bit to Gerald about this but will talk to him again. Christy Powell also mentioned to Raymond Dudlo that the contract for Patty Bowser needs to be renewed. Mr. Dudlo will draw up a contract for the 2017 pool season.

Andrea Balboni mentioned that the 2017 pool season will be the 45<sup>th</sup> anniversary of the pool opening. Mrs. Balboni stated that the pool opened on June 18, 1972 and suggested that on June 18, 2017 the pool throw an anniversary party. Mrs. Balboni found the original admission rates from 1972 and made a suggestion to the board that on June 18, 2017 the pool has a throwback to the original rates of 0-12 = \$0.50 and 13 & Up = \$0.75. Christy Powell stated that the whole anniversary party will be a throwback to the 70's.

Mary Ann Wilsbacher made a motion for the 45<sup>th</sup> anniversary party on June 18, 2017 to roll back the admission rate to the 1972 rate of 0-12 = \$0.50 and 13 & up = \$0.75.

Wanda Kavanaugh seconded. No discussion. Motion carried.

#### *Punch Passes vs. Family Passes*

Mary Ann Wilsbacher made a motion to sell Family Passes for \$150.00 with a limit of five (5) people and \$25.00 for each additional person. Punch passes will be sold that allow for one (1) free entry for every five (5) visits. The punch passes will be sold in 5, 10, 20 and 30 punches.

Kevin Reine seconded the motion. No discussion. Motion carried.

#### *Parks Board Master Plan Survey & Public Forum Questions*

Andrea Balboni gave the board a copy of the survey questions that she typed up. Mrs. Balboni used the previous Master Plan survey as a guide. Mrs. Balboni asked the board to look over the survey and let her know if they are okay with all the questions and/or if there are any additional questions they would like to ask.

Christy Powell stated that the Arts Commission is looking to put together a public forum about the proposed amphitheater. Mrs. Powell stated that she thought it would be a good idea to add a parks discussion to the public forum since one is needed for the Master Plan. Christy is working with the Arts Commission to select a date.

#### **REPORTS:**

##### **Town Council Liaison:**

Stacie Krieger asked if Shirley Moore was still interested in Park Advisory Board. Christy Powell stated that she talked to Shirley and she would like to sit on the Advisory Board and Mrs. Powell will bring the nomination up at Town Council.

##### **Pool Report:**

Andrea Balboni gave the board the proposed quote from F.T. Kelly on ladders, guard chairs and a diving board. Christy Powell stated that she thinks it is too soon to make a decision but it is something to look at for future fundraising. A discussion was had about the current guard chairs and what needs to be done. Mrs. Powell stated that she will get with Gerald Bowser and continue to look at prices to see what can be done.

Andrea Balboni told the board that she has talked to Lowe's and they should be done with the bathrooms and shower rooms by the end of March.

##### **Fundraising Committee:**

Discussed at the beginning of the meeting.

##### **Rivertown Trail:**

Christy Powell stated the Rivertown Trail Committee will be meeting on Monday, February 6<sup>th</sup>.

**Rivertown Trail 5K:**

Kevin Reine stated he was unable to attend the last meeting but does not think there is anything new to report.

**PARK AREA REPORTS**

**Lou Dennis:**

Ron Keller said he met Gerald Bowser at the park and pointed out about ten (10) things that needed to be fixed and he has fixed about eight (8) of them. Mr. Keller said there are still some structure issues but Mr. Bowser will get those fixed.

Mary Ann Wilsbacher asked about the drainage at Lou Dennis Park and Christy Powell stated that they have a plan and John Heck has a list of things that need to be corrected.

**Old Lock and Dam Park:**

No Report.

**Lockmaster Cottages:**

Kevin Reine stated that as he drives by, everything seems fine. Christy Powell said she will be checking with John Heck on the 'Dawn to Dusk' sign.

Mary Ann Wilsbacher asked about the antenna. Andrea Balboni stated that she has pulled a few online and is looking to getting opinions to see which one to go with.

Andrea Balboni let the board know that HNI did a little TV segment about the Lockmaster Cottages and we have been very busy with rentals.

**Indian Hill Overlook Park (IHOP):**

Christy Powell explained that in order for the Town of Newburgh to take over the land it must have its own water line and manage its own wastewater. Mrs. Powell met with BMB Construction Company, the company separating the water lines, and had a very good conversation with them. Mrs. Powell also met with Chris Wischer, the Lockmaster and Indiana American Water and they now have a plan going forward. Mrs. Powell explained that right now all wastewater is managed through the Lock & Dam facility and a wastewater line would need to be installed to IHOP. Mrs. Powell said it might be more beneficial at this point to enter into a lease until the wastewater situation can be figured out.

Mrs. Powell stated that the bathrooms at IHOP had to be closed for the season since the Lockmaster had to shut off water. Mrs. Powell did let the board know the other bathrooms on the trail are open and so far are doing well with the weather.

**Unfinished Business:**

None

**Discussion:**

Mary Ann Wilsbacher made a motion to adjourn.  
Wanda Kavanaugh seconded and the motion carried.

Next Meeting will be **March 2, 2017** at 6:00 pm.

Mary Ann Wilbacher  
President

Baoboni  
Recorder