

Town of Newburgh
Parks Board
Minutes January 5, 2017

Members Present:

Mary Ann Wilsbacher, Wanda Kavanaugh, Kevin Reine, Matt Timmel & Ron Keller

Administrative Present:

Attorney Raymond Dudlo, Legal; Christy Powell, Town Manager; Stacie Krieger, Council Liaison

Members & Administrative Absent:

None

Citizens Present:

None

Mary Ann Wilsbacher noted the agenda for the meeting has the incorrect date of January 5, 2016. Christy Powell stated the year will be changed and Mrs. Powell stated that 'Election of Officers' needs to be added under New Business.

Minutes:

Raymond Dudlo suggested that the wording in the motion made by Mary Ann Wilsbacher under Update – Woman's Club of Newburgh Grant in the November 3, 2016 minutes needs to be corrected. Mr. Dudlo read the motion as it is in the minutes as "Mary Ann Wilsbacher made a motion to address in the Woman's Club of Newburgh grant..." Mr. Dudlo believes the purpose of the motion was to approve the application going forward and should be corrected. Mr. Dudlo stated to correct the motion it should read "Mary Ann Wilsbacher made a motion to approve application of Woman's Club of Newburgh grant for the picnic tables, umbrellas, signs and any cosmetic needs of the 2017 pool season".

Mary Ann Wilsbacher requested all in favor of accepting the November 3, 2016 with the changes that Raymond Dudlo suggested say aye.

All approved. None opposed. Minutes were approved.

Christy Powell stated that the minutes will be amended and Mrs. Wilsbacher can sign the minutes at the next meeting.

Mary Ann Wilsbacher presented the minutes from December 1, 2016. There was no quorum so the meeting did not take place. The minutes from December 1, 2016 state who was at the meeting and then states "No Quorum".

Petitions and Comments from Citizens Present:

None

New Business:

Election of Officers

Matt Timmel made a motion for Mary Ann Wilsbacher to be President of the Newburgh Parks Board for 2017. Kevin Reine seconded. All approved. None opposed. Motion approved.

Mary Ann Wilsbacher made a motion for Matt Timmel to be Vice President of the Newburgh Parks Board for 2017. Kevin Reine seconded. All approved. None opposed. Motion approved.

Wanda Kavanaugh made a motion for Kevin Reine to be Secretary of the Newburgh Parks Board for 2017. Mary Ann Wilsbacher seconded. All approved. None opposed. Motion approved.

Update – Woman’s Club of Newburgh Grant

Mary Ann Wilsbacher informed the Board that the deadline was January 4th but it has been changed to January 15th. The Board members turned in their professional affiliations for the Board Roster to be attached to the application.

Pool Manager Job Description

Christy Powell explained the changes Andrea Balboni made to the Pool Manager Job description. Mrs. Balboni changed the pay status to hourly, added Town Manager as a point of contact for the Pool Manager, removed any wording of concession stand and to all pool chemical and water testing added “when circumstances necessitate” since Gerald Bowser handles all chemicals and water testing. Mrs. Powell stated that Mrs. Balboni would like the change “Organizes all events” to “Assists in organizing pool events” and under experience were it asks for three (3) years of experience in swimming pool management, swimming instruction, lifeguarding or related activity – stated “Preferred but not required”.

Mary Ann Wilsbacher made a motion to accept the Pool Manager Job description as discussed. Wanda Kavanaugh seconded.

A discussion was had on the exact wording for the bullet point: “Organizes all events at the pool” - the bullet point will state “Assists in organizing all events at the pool”.

All approved. None opposed. Motion approved.

Yearly Rental of Cottages

Christy Powell stated she had talked to a woman about wanting to rent one of the cottages for a full year. After several meetings with the potential renter, compiling rental and utility data, and discussing potential monthly fees; Mrs. Powell’s recommendation would be to not consider renting the facility as someone’s residence. Christy Powell stated that Andrea Balboni put together the rental and utility data along with other rentals in the area and the Board has a copy of all that information. Mrs. Powell stated that these cottages are a quality of life service, they are not profitable, but they are here for the Town to rent as a service. Mrs. Powell also pointed out on the data sheets that a lot of the times renters want both cottages, so if one was unable to be rented we could lose out on potential renters. It was agreed on by the Board that the cottage would not be rented out as a residence.

Mary Ann Wilsbacher brought up potentially having a television at the Lockmaster Cottages. Mary Ann Wilsbacher stated some people do complain about there not being a television in the cottages for storm situations. Mrs. Wilsbacher wanted to know what the Board thought about purchasing televisions and an antenna that allows for about sixteen (16) channels. Christy Powell stated she has been looking into WIFI and that right now it is a little prohibited but it is not out of the picture. Christy Powell stated that she will research the antennas and look into getting some televisions in the cottages.

Renewal of Parks Master Plan

Mary Ann Wilsbacher stated the current Master Plan expires in December of 2017. Mary Ann Wilsbacher stated that Carol Schaffer stated that the Master Plan needs to be completed and adopted by the 30th of June, 2017. The reasoning behind the approval date is because of the amphitheater grant that Historic Newburgh, Inc. is applying for. The grant is looked at in two (2) different years – it is submitted in 2017 and then it is reviewed in early 2018. If we submit the grant with the current Master Plan that expires in December of 2017 the review in early 2018 will have an expired Master Plan. Christy Powell stated that she will look into the June 2017 date.

A discussion was had about the current Master Plan and the new Master Plan.

Mary Ann Wilsbacher stated that they need to know what the people of Newburgh are interested in. Mrs. Wilsbacher asked Christy Powell and Andrea Balboni if they could put together some questions that can go out to the residents. Wanda Kavanaugh asked if the survey could go out in a newsletter and Mrs. Powell stated we could do that but we are not really successful in getting those surveys back. Mrs. Powell stated that from a marketing stand point if we put together some focus groups and or public information meetings it would allow for more information. Mrs. Powell asked for more direction from the Parks Board to allow herself and Mrs. Balboni to see if this is something they can put together. Matt Timmel stated that the Parks Board should submit questions to Mrs. Powell and Mrs. Balboni to add to the focus groups, informational meetings and or surveys.

Park Board Advisory

Christy Powell stated that the current list she has of the Park Board Advisory is Amanda Burkins, Cynthia Burger and Mike Patterson. Wanda Kavanaugh stated that Mike Patterson has moved to New York. Mary Ann Wilsbacher stated that Shirley Moore would be interested in being on the Park Board Advisory. Christy Powell will send Alonzo Moore an email to verify that Shirley would like to see be on the Park Board Advisory and she will also reach out to Amanda Burkins to see if she would like to continue on the Park Board Advisory. Christy Powell will let Stacie Kreiger know who would like to remain on the Park Board Advisory and she will give the Parks Board recommendations to the Council.

REPORTS:

Town Council Liaison:

No Report

Pool Report:

Christy Powell gave the Board an update on the updates that Lowe's made to the bathrooms and shower rooms at the Newburgh Community Pool.

Fundraising Committee:

No Report

Rivertown Trail:

No Report

Rivertown Trail 5K:

Kevin Reine stated the next meeting is coming up. Byron Douglas will be the Race Chairman.

PARK AREA REPORTS

Lou Dennis:

Christy Powell received a drainage report from David Hynes along with thirty six (36) pictures. Christy Powell read the drainage report from David Hynes to the Parks Board. There are some issues that our Street Department will be able to fix but other issues will require additional work, like the collapsed drainage pipes.

Ron Keller gave the following list of things that need to be addressed at Lou Dennis Park:

1. Volleyball net needs to be zip tied to the supporting cable
2. One of the trashcans has a bent hinge and the door is unable to open
3. There is a sign near the Fortress of Fun that looks like a "No Parking" sign but it is completely blank
4. There is a 2 x 6 in the entry way of the Fortress of Fun that is split and offset
5. Screws have pulled out of the plastic planking on one of the handrails
6. Several tops of posts have rotted and one has a large cavity
7. There is a 2 x 4 support that is not supporting anymore
8. Steering wheel on the Jolly Roger is broken and has jagged pieces and needs to be removed

Mr. Keller stated that on the positive side the water fountain has been leveled up and no longer hangs down.

Old Lock and Dam Park:

Matt Timmel says we took out the dock a little early this year which was great because the Ohio River rose.

Lockmaster Cottages:

No Report.

IHOP:

Wanda Kavanaugh drove through IHOP and everything looks good. Christy Powell stated that the bathrooms have been closed for the winter. Two bathrooms along the trail will be left open but the IHOP bathroom was closed for the winter.

Unfinished Business:

None

Discussion:

Kevin Reine stated the Newburgh Elementary School PAT wanted to know if the Newburgh Parks Board would be interested in donating a pool pass. Christy Powell stated that we could make up a punch pass and donate that to the PAT. Mary Ann Wilsbacher stated that the only issue would be we have not made a firm decision on Family Passes versus Punch Passes.

Mary Ann Wilsbacher made a motion to donate a pass, either Family Pass or Punch Pass, to the Newburgh Elementary School PAT.

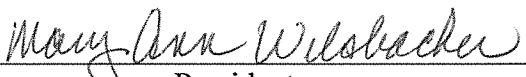
Wanda Kavanaugh seconded the motion. Motion was approved.

A discussion was had about Punch Passes versus Family Passes and what the Board would like to use in the 2017 season. Mary Ann Wilsbacher asked everyone to think about it and the passes will be discussed at the February meeting.

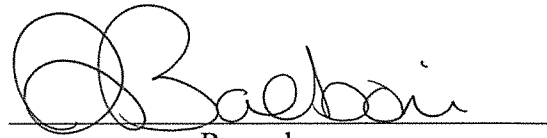
Matt Timmel made a motion to adjourn.

Kevin Reine seconded and the motion carried.

Next Meeting will be **February 2, 2017** at 6:00 pm.



President



Recorder