

Town of Newburgh  
Parks Board  
Minutes November 3, 2016

**Members Present:**

Mary Ann Wilsbacher, Wanda Kavanaugh, Kevin Reine

**Administrative Present:**

Attorney Raymond Dudlo, Legal; Christy Powell, Town Manager; Andrea Balboni; Administrative Assistant

**Members & Administrative Absent:**

Matt Timmel & Ron Keller

Stacie Krieger, Council Liaison

**Citizens Present:**

None

**Minutes:**

Wanda Kavanaugh made a motion to approve the minutes from October 6, 2016.

Kevin Reine seconded the motion.

Minutes were approved.

**Petitions and Comments from Citizens Present:**

None

**New Business:**

*Update on Flood Lights /Dusk to Dawn Lights at Cottage*

Mary Ann Wilsbacher stated that the dusk to dawn and the Vectren light behind the cottages are working. Mrs. Wilsbacher stated that her only concern is the lighting of the stairs. Andrea Balboni stated that she will get with Gerald Bowser and make sure that he and Don both know that the porch light is to remain on. Mrs. Balboni stated that she will also get a plastic light switch guard for both cottages so the porch lights cannot be turned off. Kevin Reine also stated that we should get the Vectren deal for the LED light bulbs.

Christy Powell worried if renters would complain about the light being on at night. Mrs. Balboni stated that all three bedrooms are upstairs except for the Murphy bed in the living room, so the light should not bother the renters while they are sleeping. Christy Powell stated that if we do get complaints we will just have to let the renters know that the light must stay on for safety reasons.

Andrea Balboni stated that while they are on the topic of the cottages, she wanted to let the board know that the sign for the cottages has been ordered by John Heck.

*Update – Woman’s Club of Newburgh Grant*

Christy Powell stated that David Hynes is working on the drainage but needs a significant rain to see the actual problem areas. Mrs. Powell stated that the drainage issue needs to be corrected before we consider putting in a parking lot. Mrs. Powell’s recommendation is to commit to picnic tables and umbrellas for the Woman’s Club of Newburgh Grant and the board agreed. It was agreed that Andrea Balboni will look into commercial strength picnic tables and umbrella prices.

Andrea Balboni requested we ask for all the picnic tables and umbrellas we need in the Woman’s Club of Newburgh Grant, but if we cannot get all of them we do have the \$750.00 check from Friends of Newburgh. Mary Ann Wilsbacher stated that she was hoping to put the \$750.00 aside for the Emerald Ash Borer treatment. Christy Powell stated that the pool needs the money now. Mrs. Kavanaugh stated that we can always ask for

donations for the Emerald Ash Borer and Christy Powell stated that there are also town funds that can be used for those treatments. Mrs. Wilsbacher stated that the next treatment should take place in 2018.

Mrs. Kavanaugh asked if the existing picnic tables could be saved and used in the park. Mrs. Balboni stated that she believes they could. Mrs. Kavanaugh also asked if the new tables would be able to be brought in for the fall to protect them. Mr. Reine stated that most of the commercial tables are meant to withstand the elements but if we could bring them in or protect them from the elements they would last longer. Andrea Balboni will add it to her list to discuss with Gerald Bowser for end of the season clean up.

Mary Ann Wilsbacher stated that she is concerned for the Lou Dennis tree and if it is being watered. Wanda Kavanaugh stated that the family of Lou Dennis was supposed to water the tree. Kevin Reine will send a text to a family member of Lou Dennis to see if they have been watering the tree. Christy Powell stated that she will talk to Gerald Bowser and Don Kissel and make sure the tree gets watered. Mr. Reine stated that he received a text from the Lou Dennis family member and they have not been watering the tree but will start.

Mary Ann Wilsbacher made a motion to approve the Woman's Club of Newburgh Grant for picnic tables, umbrellas, signs and any cosmetic needs of the 2017 pool season.

Mr. Reine seconded the motion. Motion was approved.

#### *Update from Andrea Balboni on pool topics from October 6<sup>th</sup> Meeting*

- Andrea Balboni made the Newburgh Community Pool Facebook page
- Andrea Balboni created four (4) punch passes (5, 10, 20 & 30) for child, adult and senior. Mrs. Balboni stated that after doing the math, the thirty (30) punch pass would end up being more expensive than a Family or Individual Season Pass. Mrs. Balboni suggested for the 2017 season to only offer the (5) and ten (10) punch pass. Mrs. Wilsbacher stated that she would like to get a punch made that no one would be able to duplicate and all sold punch passes would be punched with that punch. Christy Powell stated that in Boonville the Mayor signed the pass and they used a seal. Mrs. Balboni stated that the Parks Board has a seal that we could use. Mrs. Balboni stated that the laminated punch passes are hard to punch so the passes will be printed on a heavy card stock.
- Christy Powell brought up the topic of limiting the number of people on a Family Pass. Mary Ann Wilsbacher agreed and a discussion was had on how many people to allow on a Family Pass and the cost of adding an extra family member. Mary Ann Wilsbacher also mentioned that at the last meeting getting rid of the In-Town and Out of Town resident rates for passes was discussed. Christy Powell stated that she loved the idea but that Council might not agree.
  - Wanda Kavanaugh asked how many Family Passes were sold in the 2016 pool season. Per Andrea Balboni: Two (2) Single Passes and fifty eight (58) Family Passes were sold. Out of the fifty eight (58) Family Passes, two (2) were donated by the Parks Board, twenty two (22) were residents and thirty four (34) were non-resident. Mrs. Balboni stated that the majority of the Family Passes had families of four (4) to eight (8) but that there was a sixteen (16), thirteen (13), twelve (12), ten (10) and nine (9) family passes sold.
  - Mary Ann Wilsbacher stated that as of next year, 2017, the Family Pass will include five (5) people and there was a discussion on how much the new Family Pass would cost and how much an additional family member would cost. Currently a resident Family Pass is \$125.00 and a non-resident is \$175.00, Mrs. Powell suggested meeting in the middle at \$150.00. Mrs. Powell stated that if a Family Pass allows five (5) people that is \$30.00 per person. A discussion was had about the amount to charge per additional person. A price of \$25.00 per additional person for a Family Pass was agreed upon.

Mary Ann Wilsbacher made a motion to eliminate the in-town and out of town difference for the Single and Family Pool Passes. Family Passes will go to \$150.00 and will only allow five (5) family members and additional family members can be added for \$25.00 each.

Wanda Kavanaugh stated that there will be discussion at Town Council about eliminating the in-town and out of town rates. Mary Ann Wilsbacher stated that the reason for the elimination is it is hard to police who is living in-town and out of town, it will be a lot easier for the lifeguards and we want to encourage people to come to the pool.

Mary Ann Wilsbacher, Wanda Kavanaugh, Kevin Reine were all in favor.  
Motion passed.

Christy Powell asked Raymond Dudlo if this motion will come from Parks Board as a recommendation to Town Council or if the motion made is the finality. Raymond Dudlo stated that the Parks Board has autonomous control over park property which includes incoming income that is received from the properties.

- Andrea Balboni purchased two packages of swim diapers on clearance at Walmart for \$5.00 each. Mrs. Balboni purchased size 3 / 4 and size 5.
- Andrea Balboni let the Parks Board know that Carol Schaffer is working on a grant through Toyota to get us all new lifeguard chairs. Mrs. Balboni let the board know that she looked up how many lifeguard chairs are needed per square feet per pool and after using the GIS and mapping the pool at 6,417 square feet – we fall in the criteria of needing three (3) lifeguard chairs. Carol will be asking for three (3) lifeguard chairs and three (3) umbrellas in the grant. Mrs. Balboni stated that one chair needs to be between five (5) foot and six (6) foot for the deep in. Carol will ask for one (1) large chair and two (2) chairs of different sizes. Carol also will be attaching photos of the current guard chairs and Mrs. Balboni also gave her a spreadsheet of how the total admission dollar amount has gone down every year. Carol will use that information along with the renovations that Lowe's is making to let Toyota know we are trying to get our attendance numbers up.
- Wanda Kavanaugh asked about how the Lowe's project was coming. Andrea Balboni stated that the boy's room has two coats of paint while the ladies room only has one. All the sinks remained but they replaced all the faucets. All the benches are being stained and it looks like they are going to add a window film. Mrs. Kavanaugh asked if they will be replacing the mirrors and Mrs. Balboni stated she would ask about it. Mrs. Balboni and Mrs. Powell stated that once they finish they will go around and take a look at what little things need to be done (removing paint from fixtures, capping plumbing holes, and lighting).
- On the subject of the pool, Christy Powell stated that she has sent an email to the Police Commission and Eric Mitchell asking to see the numbers on patrolling the Lou Dennis Park and the other parks.
- Andrea Balboni let the Parks Board know that she met with Brian Holtz, the Executive Director of Parks and Recreation for Evansville, and they are having the same problems with hiring lifeguards. Mrs. Balboni stated that Evansville has a manager lined up by January and hires lifeguards shortly after. Christy Powell stated that next year we have an interview process; they will know up front what they are responsible for and we will have a longer training session. Mary Ann Wilsbacher would like to start the manager hiring process now; Mrs. Balboni will look over the job description and will look into areas to post the job. Mrs. Powell asked the Board what they wanted to pay the Pool Manager and it was decided that the rate would stay as is at \$11.50 to \$12.00 per hour.
- Andrea Balboni stated that she will also be taking an online Pool Management course to better understand how the pool is supposed to run.
- Andrea Balboni let the Parks Board know that a few sponsor letters for Family Nights have gone out and she has two possible sponsors already lined up. Mrs. Balboni stated that she will keep the board updated.

Andrea Balboni took pictures of all the signs hanging up at the Newburgh Community Pool and printed them off for the Parks Board. A discussion was had about what signs needed to be replaced and additional signs that need to be added.

Kevin Reine brought up the topic of a diving board after reading the pool rules sign. Mr. Reine asked why the Newburgh Community Pool could not have a diving board. Mary Ann Wilsbacher stated that the Newburgh Community Pool can have a diving board but the insurance rate would go up. Christy Powell stated she would check with Bob Dillow to see how much our insurance would go up and Andrea Balboni will look into diving board prices.

Mary Ann Wilsbacher brought up the slides at the pool and a discussion was had about their condition. Andrea Balboni will try to locate the original paper work on the slides and will look into pricing for new slides. Wanda Kavanaugh also mentioned moving the slides to a different location and bringing back the diving board. Christy Powell stated she would like to see the slides in a more shallow area for younger kids to use.

While looking at the pictures of the signs the paint on the guard house doors and the gates blocking the restrooms were mentioned as needing painting. Mrs. Kavanaugh mentioned the closet door in the boy's room also needs a kick plate, Mrs. Powell stated that if Lowe's does not add one during their renovation, that we would get one added.

## **REPORTS:**

### **Town Council Liaison:**

Christy Powell stated that Stacie Krieger wanted the Park Board to know that she presented the amphitheater to Town Council to discuss. Wanda Kavanaugh showed photos of the proposed amphitheater.

### **Pool Report:**

No additional report was given. Pool topics were discussed in New Business.

### **Fundraising Committee:**

No Report

### **Rivertown Trail:**

Christy Powell stated that she and Chris Wischer have been working on Phase 3A of the trail extension for some time and the Ellerbush Road/water way crossing issue keeps coming up. The issue was brought to the Trail Committee to get their opinion and direction. The Trail Committee voted and they would like to see the trail cross the ditch instead of at the intersection. Mrs. Powell said the vote was back and forth and Mary Ann Wilsbacher sent out an email asking for the decision to be revisited. The Trail Committee did meet out at the site again however Tonya McGuire and Leanna Hughes upheld the original vote and Town Council approved it at the last meeting. The trail will be crossing Ellerbush Road with a land bridge over the water way and a midblock intersection at Mulzer's private driveway.

### **Rivertown Trail 5K:**

Kevin Reine stated the Rivertown Trail 5K Committee met last Wednesday. Mr. Reine stated they have invited two Newburgh Elementary Teachers and they will be involved with the 5K in hopes of getting more kids involved. Mr. Reine stated they will be having games, t-shirts and possibly medals for the kids.

Mr. Reine informed the Parks Board that the Rivertown Trail 5K Committee had a question

1. The committee wanted to know what the money raised from the 5K will be used for. Mr. Reine said last year it was told the money would go into a "General Fund" but most runners want to know what their entry fee will go towards.
  - a. The bathrooms along the trail were brought up and a discussion was had on trying to figure out a way to keep them open even during the winter.

- b. Water fountains were mentioned and a discussion was had about adding new fountains. It was suggested using the existing water pumps at the Old Lock and Dam and turning them into a water fountain.
- c. Decking on the bridge was also mentioned.

Christy Powell asked Mr. Reine to give him a list and she will bring them up at the next Trail Committee Meeting.

### **PARK AREA REPORTS**

#### **Lou Dennis:**

Mary Ann Wilsbacher stated that Ron Keller told her that he went over to the park and looked at some of the repairs that Gerald had done and while he was there a few kids told him of some other loose boards and work that needed to be done on the Fortress.

#### **Old Lock and Dam Park:**

Mary Ann Wilsbacher stated that she had not heard anything from Matt Timmel but everything looks well maintained at the boat dock. The Louis & Clark Expedition reenactment was a great experience. A discussion was had about the Louis & Clark Expedition blocking off access to the boat dock. It was decided in the future, any event using the boat dock would need to be posted down at the docks, on Facebook and directions to the nearest boat dock should also be mentioned. The boat dock and parking lot should also be blocked off early enough so no boats can be launched and end up stuck.

#### **Lockmaster Cottages:**

Kevin Reine stated that everything looks good

#### **IHOP:**

Wanda Kavanaugh stated there was nothing to report, everything looks good.

#### **Unfinished Business:**

None

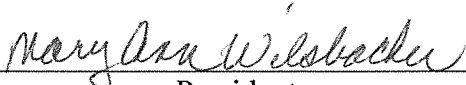
#### **Discussion:**

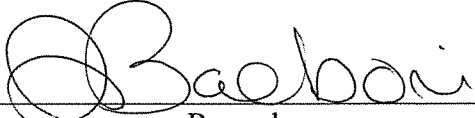
A discussion was had on meeting at the Lock Master Cottages for the December 1<sup>st</sup> Parks Board meeting. Christy Powell stated the Parks Board should all plan on meeting at the Lock Master Cottage for the December 1<sup>st</sup> meeting but Andrea Balboni will check the reservations and let everyone know.

Kevin Reine made a motion to adjourn.

Mary Ann Wilsbacher seconded and the motion carried.

Next Meeting will be **December 1, 2016** at 6:00 pm.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Recorder