



Town of Newburgh
Town Council Meeting
Wednesday, February 8, 2017

MINUTES

5:30pm: REGULAR SESSION

CALL TO ORDER

The meeting was called to order by Mrs. Aurand at 5:35 p.m. in the Council Chambers Newburgh Town Hall 23 W Jennings, Newburgh, IN.

PLEDGE OF ALLEGIANCE

The Pledge-of-Allegiance was led by town council.

REMEMBRANCES

No names were mentioned in remembrances.

ROLL CALL

District I – William F. Kavanaugh - absent
District II – Leanna K. Hughes - present
District III – Stacie M Krieger - present
District IV – Anne Rust Aurand - present
Council-at-Large – Tonya R. McGuire - absent
Clerk-Treasurer – Jon Lybarger - present
Town Manager – Christy Powell - present
Town Attorney – Christopher Wischer - present

MINUTES

January 25, 2017 minutes

A motion was made by Mrs. Krieger to accept the minutes as they were electronically distributed.

Second by Mrs. Hughes

Discussion: None

Vote: Ayes 3; Nays 0

COMMENTS BY CITIZENS PRESENT

None.

SCHEDULED REQUESTS AND APPEARANCES

- Thomas Rodgers – St. John the Baptist Catholic Church – Soul Challenge Run. Mr. Rodgers was here to request the use of the Rivertown Trail (RTT) for the 4th Annual Soul Challenge Run. The request had been submitted in compliance to the RTT trail use policy. The event is scheduled for May 12 from 6:30 p.m. until 7:30

p.m. Parking for the event will be at the trailhead, Mother Theresa's and at St. John Church. This is a family event and is open to everyone. The Run/Walk will begin at the Trailhead and proceed to State Street and back.

Chief Mitchell has reviewed the traffic plan and gives his approval. Officers will be available to regulate traffic while people cross 662 at Mother Theresa's. Mr. Rodgers stated that they have people designated to follow the trail and dispose of any trash which may be left by participants.

It was suggested that the residents along Water Street be informed of the event so that they may plan their evening activities accordingly.

Motion by Mrs. Hughes to approve the use of the trail for the event as described.

Second by Mrs. Krieger.

Discussion: None

Vote: Ayes 3; Nays 0

NEW BUSINESS

SEWER PROJECTS

- Orchard View PUD Section 1D – Acceptance of the Sanitary Sewer system for maintenance. The value of the enhancements is \$18,487.35.
This property is part of the old Engelbrecht Orchard property.

Motion by Mrs. Krieger to accept the Orchard View PUD Section 1D on engineering's recommendation.

Second by Mrs. Hughes.

Discussion: None

Vote: Ayes 3; Nays 0

- Primrose Retirement PUD SS Extension – Acceptance of Sanitary Sewers for maintenance. This comes recommended by the town engineer. All facilities are in compliance with county and state standards. The value of the enhancements is \$21,559.15.

Motion by Mrs. Hughes to accept the Primrose Retirement PUD SS Extension per engineering's recommendation.

Second by Mrs. Krieger.

Discussion: None

Vote: Ayes 3; Nays 0

- Epworth Medical Corridor SS Expansion, SRF PER Amendment #2.
This amendment is requesting SRF PER to allow the remaining funds to be used of the creation of a modeling project, report and master plan report.
Motion by Mrs. Krieger to send a request to SRF to allow the diversion of funds for these reports.
Second by Mrs. Hughes.
Discussion: None
Vote: Ayes 3; Nays 0

- Kingston LS Elimination Project – Change Order #1 to Infrastructure Systems Inc.
The change order will expand the scope of the project to complete preparation work for the next phase of the project. This will increase the expenditures for the project by \$32,150.00 to an new figure of \$664,484.00.
Motion by Mrs. Hughes to approve Change Order #1 for both the increase in scope of the project and the increase in the budget by \$32,150.00.
Second by Mrs. Krieger.
Discussion: None
Vote: Ayes 3; Nays 0
- Main Street SS Rehab Project – Approval of Traffic Control Plan.
The traffic plan submitted has been reviewed by Newburgh Police and has also been reviewed by the town engineer. Both agency’s give their approval to the Traffic Control Plan. Work should begin on February 20, 2017.
Motion by Mrs. Krieger to approve the Traffic Control Plan.
Second by Mrs. Hughes.
Discussion: None
Vote: Ayes 3; Nays 0
- Blue Lake Lift Station and Gravity Sewer Rehab – Contract with CEI.
This is a contract agreement to approve the new design of the lift station and the gravity sewer.
Motion by Mrs. Hughes to approve the contract with CEI.
Second by Mrs. Krieger.
Discussion: None
Vote: Ayes 3; Nays 0
- Phelps Drive Gravity Sewer Rehab – Contract with CEI.
Enhancements are needed to support the capacities required by the Proposed Driftwood Subdivision.
Motion by Mrs. Hughes to proceed with the enhancements to the existing SS system.
Second by Mrs. Krieger.
Discussion: None
Vote: Ayes 3; Nays 0
- Green Springs Valley Sanitary Sewer Rehab – Contract with CEI.
This is a contract with CEI in regards to the Green Spring Valley SS Rehab.
Motion by Mrs. Krieger to approve the contract with CEI.
Second by Mrs. Hughes.
Discussion: None
Vote: Ayes 3; Nays 0
- Sanitary Sewer Design and Construction Standards Update – Contract with CEI.
This is a contract with CEI to perform updates to the SS Design and Construction Standards Update.

Motion by Mrs. Krieger to approve the contract with CEI.
Second by Mrs. Hughes.
Discussion: None
Vote: Ayes 3; Nays 0

UNFINISHED BUSINESS

- ORDINANCE 2016-23: Historic District Expansion – East Section
Tabled December 14, 2016 to February 22, 2017
- ORDINANCE 2016-24: Historic District Expansion – North Section
Tabled December 14, 2016 to February 22, 2017
- ORDINANCE 2016-25: Historic District Expansion – West Section
Tabled December 14, 2016 to February 22, 2017
- ORDINANCE 2016-26: Historic District Expansion – Northwest Section
Tabled December 14, 2016 to February 22, 2017

COMMISSION/COMMITTEE REPORTS

COMMISSION

- Air Authority ~ Mrs. Krieger
No report.
- Board of Zoning Appeals ~ Mrs. McGuire
No report.
- Fire ~ Mrs. Aurand
 - The new fire truck is here. They are in the process of equipping the truck with needed hand equipment.
 - The fire department annual meeting is being held at the fire station as this meeting is being conducted.
 - All new radios have been received by the department. They are now in communication with one another and meeting the new standards.
 - Currently working on a lease agreement between the town and the township regarding the new truck. This agreement is necessary so that insurance can be purchased for the new vehicle.
- Historic Preservation ~ Mrs. Krieger
Next meeting on February 9.
- Park ~ Mrs. Krieger
 - Park Pals – It was discussed at the last park meeting to establish a group called Park Pals. This group would consist of volunteers whose mission would be to keep the park clean. The possibility was also discussed about adopting a section of trail. This

would be similar to the states adopt the highway program, where the group would be responsible for periodically cleaning a section of the Rivertown Trail.

-Pool renovations have been identified and plans are moving forward with some of the changes.

-This year, people will be able to purchase a punch pass in lieu of a season pass, should they desire. The punch pass will be available for 5, 10, 20 or 30 visits to the pool.

-Family night at the pool - They are looking to have this event every Friday while the pool is open. Corporate sponsors are being sought for support of this event.

- Plan ~ Mrs. McGuire
No report.
- Police ~ Mrs. McGuire
-The next meeting is scheduled for February 13.
-There was discussion regarding the town's unmarked police vehicle.
- Site Review Committee ~ Mrs. McGuire
No report.
- Storm Water ~ Mr. Kavanaugh
No report.
Although, there have been two complaints that will be heard at the next Storm Water meeting on February 13th, one complaint from Forest Park and another from Copper Creek.
- Street ~ Mrs. Aurand
-Drain cleaning at the pool.
-Clean Storm Water grates around town.
-Fix the dump truck.
- Utility ~ Mrs. Hughes, Mr. Kavanaugh Utility Motions

Utility motions submitted from the February 1, 2017 Utility meeting.

All motions are made to the council by Mrs. Hughes.

1. Motion: Tom Bodkin moved to approve the consent agenda.
Motion seconded: Leon Key
Discussion: None
Motion passed unanimously.

No action required by council

2. Motion: Tom Bodkin moved to recommend to Council to approve the 2017 Point Repair Budget at \$250,000.00.

Motion seconded: Christy Powell

Discussion: None

Motion passed unanimously.

Second by Mrs. Krieger

Discussion: None

Vote: Ayes 3; Nays 0

3. Motion: Tom Bodkin moved to recommend to Council to approve a change order on Project 14-77A (5565 Greensboro Drive, Whispering Hills Subdivision) for the use of ductile iron pipe and fittings due to the shallow depth of pipe for Stemaly Excavating in an amount not to exceed \$4,552.18.

Motion seconded: Christy Powell

Discussion: None

Motion passed unanimously.

Second by Mrs. Krieger

Discussion: None

Vote: Ayes 3; Nays 0

4. Motion: Christy Powell moved to recommend to Council to allow Commonwealth Engineering Inc. (CEI) to develop a corrective action plan for the Talbert Ridge Lift Station.

Motion seconded: Tom Bodkin

Discussion: None

Motion passed unanimously.

Second by Mrs. Krieger

Discussion: None

Vote: Ayes 3; Nays 0

5. Motion: Tom Bodkin moved to recommend to Council to approve the Fats, Oil and Grease (FOG) permits for the following food service facilities: a. Panera, Permit Number 012717 requiring the installation of at least a 1,000 gallon grease interceptor prior to any discharge to the public sewer main; and, b. Tin Fish: Permit Number 011317 which waive the installation of a grease interceptor and allows the use of the existing 25 gpm grease trap but requires a cleaning frequency of at least 1 time per 2 months.

Motion seconded: Christy Powell

Discussion: None

Motion passed unanimously.

Second by Mrs. Krieger

Discussion: None

Vote: Ayes 3; Nays 0

6. Motion: Tom Bodkin moved to recommend to Council to approve the Final Closeout of Contract for the State Road 261 Sanitary Sewer Relocation Project for CEI.

Motion seconded: Leon Key
Discussion: The contract includes a \$2,100.00 overage due to the trial.
Motion passed unanimously.
Second by Mrs. Krieger
Discussion: None
Vote: Ayes 3; Nays 0

7. Motion: Tom Bodkin moved to recommend to Council to approve Change Order #01 for the Kingston Lift Station Elimination Project in an amount not to exceed \$32,150.00.

Motion seconded: Leon Key
Discussion: None
Motion passed unanimously.

This item was covered under New Business.

8. Motion: Tom Bodkin moved to recommend to Council to reject the request by the developer of Copper's Edge Estates for betterment to lower a portion of the sewer line for future extension development.

Motion seconded: Leon Key
Discussion: None
Motion passed unanimously.
Second by Mrs. Krieger
Discussion: None
Vote: Ayes 3; Nays 0

9. Motion: Tom Bodkin moved to adjourn the meeting.

Motion seconded: Leon Key
Discussion: None
Motion passed unanimously.

No action required by council

STANDING COMMITTEES

- Finance ~ Mrs. McGuire, Mrs. Krieger
No report.
- Personnel ~ Mrs. Hughes, Mrs. Aurand
-Next meeting on February 13 at 5 p.m.
-The current opening at the WWTF has been advertised.

SPECIAL BOARDS/COMMITTEE REPORTS

- Sidewalk ~ Mrs. Hughes, Mrs. Aurand
Next meeting will be on February 10 at 4:15 p.m.
- Arts Commission ~ Mrs. Hughes, Mrs. Krieger

-A meeting was held on February 6th with much discussion regarding the financial campaign being started for the Amphitheatre Development project. Carol Schaefer and other's were there to discuss the project. There was also a teleconference with Mr. Roger Bronson from the DNR.

-Brochures have been printed in regards to the Amphitheatre fundraising efforts and are necessary for a number of grant application proposals. Currently there is a sample of 50 brochures, but they are looking at have a first printing of about 500. Progress is being made.

- Rivertown Trail ~ Mrs. Hughes, Mrs. McGuire
 - March 14th there will be an open forum regarding the trail and other Park facilities. The time of this forum has not been established, but will probably be 5:30 p.m. Tables will be set up with information regarding the various parks in town and the Rivertown Trail. There should be a lot of great information distributed.
 - Some of the discussion for Rivertown Trail was already presented in the Park Committee presentation.
- Nominating ~ Mrs. Hughes, Mrs. Krieger
No report.

AD HOC COMMITTEES

- Sign Committee – Mrs. Hughes, Mrs. Aurand
 - Still waiting on word from counsel regarding new regulations regarding signage.
- Open Burning – Mr. Kavanaugh, Mrs. McGuire
No report.
- ~~Meditation~~ Reflection Park – Mrs. Hughes, Mrs. Krieger
 - It was suggested by Mrs. Hughes to change the name of the proposed park property from Meditation Park to Reflection Park. No discussion regarding the proposed change.
 - Motion by Mrs. Hughes to change the reference of the property from Meditation Park to Reflection Park.
 - Second by Mrs. Krieger.
 - Discussion: None
 - Vote: Ayes 3; Nays 0
- Residential Improvement Recognition – Mrs. Aurand, Mrs. Krieger
 - It was suggested that information about the recognition program be included in the next newsletter that is sent from the town.
 - The deadline for information for the next newsletter will be the end of February.
- Parking Committee – Mr. Kavanaugh, Mrs. McGuire
No report.
- Growth and Progress Committee – Mrs. Krieger, Mrs. McGuire

No report.

- Trash ~ Mrs. Hughes, Mrs. McGuire
 - Next meeting will be February 13 at 3 p.m.
 - They are looking at having a town wide yard sale again this year. The yard sale should be coordinated with the Ohio River sweep which will be on June 17th. Information about both the river sweep and the yard sales should both be addressed in the upcoming newsletter.

ZONING ADMINISTRATOR

For the current month, 7 projects have been requested with a value of \$452,150.00. A total of 19 permits have been issued with fees collected of \$980.20.

CLERK-TREASURER

-The 1782 report has been returned and we are good to go for 2017.
-The copier in the Clerk-Treasurers office is in need of replacement. Quotes have been received from three different vendors and the best bid was from Hoosier Business Machines at a cost of \$5,190.00. We've been customers of HBM for a number of years and they provide great service and are very responsive to requests for service. The current Multifunction System is over 12 years old and replacement parts are becoming harder to secure.

Motion by Mrs. Hughes to proceed with the purchase of a new Multifunction System at a cost not to exceed \$5,200.00.

Second by Mrs. Krieger.

Discussion: Mrs. Hughes asked if there another department would be able to use the old unit. This will be looked into and determine if it is possible or necessary.

Vote: Ayes 3; Nays 0

TOWN ATTORNEY

No report.

TOWN ENGINEER

No report.

TOWN MANAGER

No report.

MISCELLANEOUS BUSINESS

APPROVAL OF CLAIMS

The following amounts were presented to Town Council for their consideration for payment, plus any sewer adjustments that there may be:

CT \$179,254.47
Sewer \$561,780.35

SRF \$12,464.20

Motion by Mrs. Hughes to approve all claims properly signed to be paid.

Second by Mrs. Krieger.

Discussion: None

Vote: Ayes 3; Nays 0

ADJOURNMENT

Motion by Mrs. Krieger to adjourn at 6:57 p.m.

Second by Mrs. Hughes.

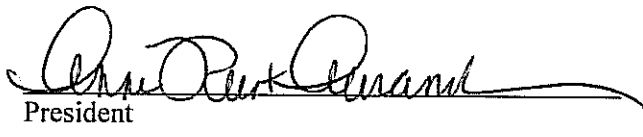
Discussion: None

Vote: Ayes 3; Nays 0

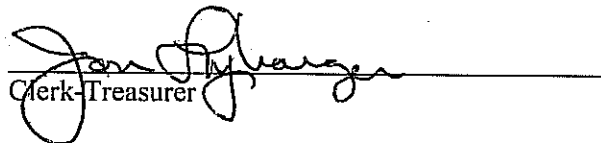
02/08/2017	Town of Newburgh	
	Sign in Sheet	
Name	Address	Area of Concern

APPROVED this 22 day of February, 2017.

Newburgh Town Council


President

ATTEST:


Clerk-Treasurer